

AGENDA
CITY OF VALPARAISO & VALPARAISO CABLE AUTHORITY JOINT MEETING
VALPARAISO, FL
850-729-5402
April 10, 2023
6:00 PM

Invocation (Commissioner Browning)
Pledge of Allegiance (Mayor Smith)

APPROVAL OF MINUTES

March 2, 2023 & March 13, 2023

CITIZENS' CONCERNS (non-agenda items)

1. Resident
 - A) Chickens -----Attach 1
 - B) Chickens on Property-----Attach 2
2. Non-resident

ACTION ITEMS/POTENTIAL ORDINANCES

1. Added Agenda Item
2. Heritage Museum Funding Request-----Attach 3
3. Approve Sewer Rehab Plat 1 Task Order -----Attach 4
4. Approve Solid Waste Transfer & Disposal Agreement-----Attach 5
5. Resolution No. 07-04-10-23 Fee Waiver for Food Trucks-----Attach 6
6. Resolution No. VCA 03-04-10-23 Increase IPTV Rates-----Attach 7

OLD BUSINESS

1. Update 363 Washington
2. Revised Future City Hall Lease Agreement (Synovus Bank Building)
3. Update New City Hall Renovation

REPORTS / CORRESPONDENCE / ANNOUNCEMENTS

1. TPO/DOT
2. Stormwater
3. Community Liaison Report
4. Regional Sewer Update
5. Planning Commission Update
6. Community Center Update
7. Department Updates-----Attach 8
8. Okaloosa County League of Cities Quarterly Dinner Mtg May 18, 2022
9. Disbursements
10. Etc.

SPEAKER'S FORM
CITY OF VALPARAISO COMMISSION

In an effort to better serve the community, the City Commission requests that items or requests to be presented before Commission be provided to the City Clerk by 9:00am on Wednesday of the week prior to the meeting. Any related materials that you wish to distribute to Commission in support of your item must be submitted at that time as well (see note at bottom). This will give Commission time to review your request and make any necessary inquiries. In addition, staff may need to contact you in response to your topic of concern or in response to action directed by the Commission.

As you complete the form below, please note that certain fields, marked by *, are required. Late or incomplete forms, particularly where required information is omitted, will be deferred by Commission to a future meeting pending receipt of all information.

The City appreciates your cooperation and adherence to these guidelines.

*******Please Print*******

DATE OF REQUEST 4 APR 2023 *COMMISSION MEETING DATE: 10 APR 2023
* NAME VERA R SANCHEZ *PHONE #: [REDACTED]
* ADDRESS: 312 MICHIGAN AVE EMAIL: _____
* TOPIC/ISSUE CHICKENS

*HAVE YOU SPOKEN WITH CITY STAFF ABOUT THIS ISSUE: If so, who and when?

No

*DESIRED ACTION BY COMMISSION ~~JUST~~ JUST MY VOICE TO BE HEARD.

*PRESENTATION MATERIALS ARE ATTACHED: YES _____ NO ☒ Type _____

Note: only one set of material is required for submission unless color copies are desired. The City will make and distribute the correct number of black / white copies to the Mayor, Commission and appropriate staff. However, those persons desiring color copies to be distributed must provide 10 sets at the time of submission.

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*******Please Print*******

DATE OF REQUEST 5 Apr 2023 *COMMISSION MEETING DATE: 10 Apr 2023
* NAME Robert Bachab *PHONE #: [REDACTED]
* ADDRESS: 154 Grosvenor Ave, Valp EMAIL: bobbachab12@gmail.com
* TOPIC/ISSUE City Ordinance: Chapter 10, Section 10-15, as it applies to chickens on property

*HAVE YOU SPOKEN WITH CITY STAFF ABOUT THIS ISSUE: If so, who and when?

Johnny Johnson

*DESIRED ACTION BY COMMISSION Retain & maintain restriction on residents having chickens on their property

*PRESENTATION MATERIALS ARE ATTACHED: YES ☒

NO ☐

Type

letter to Mayor, Commission & others

Note: only one set of material is required for submission. The City will make and distribute the correct number of copies to the Mayor, Commission and appropriate staff.

Robert Bachelor
154 Grandview Ave
Valparaiso, FL 32580

4 April 2023

To: City of Valparaiso; Mayor Smith, Commissioners Ed Crosby, Kay Hamilton, Chris Wasdin, Tom Browning

Cc: City Administer Carl Scott, City Clerk Tammy Johnson, Chief of Police Joe Hart, Chief of Fire Department Tom Mayville, City Attorney Hayward Dykes; Deputy City Clerk Beth Millsaps

Dear Mayor Smith and City Commissioners,

As a city resident and property owner, I am writing to all of you to let you know my thoughts on the recent activity related to changing one of the City Ordinances: Chapter 10, Section 10-15, Livestock, Fowl, Generally. As written, it does not allow any resident to "keep or maintain any such ... fowl ... within city limits." In the ordinance, the word "fowl" specifically refers to "chickens".

I am firmly against modifying the Code of Ordinances, City of Valparaiso, to allow city residents to have chickens on their property. Simply put, I don't want a coop with any number of chickens in my neighborhood, next door, or in a neighbor's back yard. What other cities and Okaloosa County have done in this specific instance is irrelevant for me.

Here are some things for you to consider in your decision on this issue.

1. Silent Majority. What do the majority of Valparaiso property owners want? At our March town meeting, supporters of amending Ordinance Chapter 10, Section 10-15 were present and cited approximately 500 or so signatures on the chicken petition. While that number seems significant, there are probably many property owners who may be, essentially, a silent majority, and not in favor of the proposed change. And no one seems to be organizing Valparaiso residents who are opposed and do not want chickens in their neighborhoods. It is important to know what the majority of property owners want to do about this issue.
2. Property Owners Percentage. I urge City Commissioners not to bend to the loud voices and pressure of the minority on this issue. I believe a documented majority of at least 75% of Valparaiso property owners (key words) need to be in favor of amending the ordinance allowing chickens to be located on residential property before the City Commissioners consider amending Chapter 10, Section 10-15. And even then, you, the Mayor and the City Commissioners, must do what you believe is best for the city.
3. Petition Signatures – Owners. I am suggesting some criteria for petition signatures to be considered relevant. First, signatures should be considered valid only for Valparaiso property owners. Residents from other cities should not count. Second, many properties are jointly owned by more than one person: husband and wife, for example. In this case, all property owners should have to be in favor of the petition, but on jointly owned property only one signature should be counted for support. Without this second criteria, a small section of Valparaiso could result in apparent city-wide support for the petition when that is not the case. Simply put, one signature for one property.

4. Petition Signatures - Renters. Regarding those who have signed the petition supporting backyard chickens, someone needs to confirm that all of those people are Valparaiso property owners (key words). While there probably are city related items in which renters could and should have a say, I believe that something as significant as legally allowing chickens on residential property does not fall into that category. Here is why. Even though city ordinances allow residents to have dogs and cats on their property, it is the home owner, not the renter, who stipulates in the property lease limitations such as not allowing the renter to have dogs or cats. Therefore, a renter's signature on a petition in this particular instance is and should be null and void.
5. Property Values. Property values are likely to be negatively affected by nearby chicken coops. What if entire neighborhoods have chicken coops? Would you want to be the one home owner in your area to be surrounded by chicken coops? Will that reduce the number of prospective buyers and make you lower the selling price of your home? Probably so.
6. Wild Animals. There is no doubt that wild animals such as foxes, bears, raccoons, coyotes, and snakes will be attracted to a chicken coop, looking for a meal. Chickens will only add to our bear problem, in the long term. And the chicken feed will attract mice and rats, for sure. Why add to our current wild animal problem, specifically bears, as some have called out in recent town meetings?
7. Coop Debris. Coop cleaning has to be done every week. Also, there will be more "debris" (straw, poop and empty feed bags) for the city to deal with, both for collection and disposal. Imagine a pile of two or three weeks of chicken poop and straw sitting in front yards waiting for the city to come by and pick it up along with tree limbs, tree leaves, and other lawn debris. Doesn't sound or smell good to me.
8. Odor. There is no doubt that there will be an offensive odor produced by the chickens. Also, I have read that some use the chicken poop as lawn and garden fertilizer. That will produce a very bad continual odor for the homeowner as well as neighbors.
9. Noise. Many say that chickens are not noisy. While I don't have any first-hand knowledge, I seriously doubt that statement. I have read that all chickens join in the "egg song" cluck-away when one lays an egg.
10. Care. If an ordinance allowing chickens is approved, who will take care – water, feed, and pick up eggs - of the chickens daily (key word) in the property owners absence? Someone has to step up to fill that daily void.
11. Costs. There are expenses associated with chickens. The coops are expensive \$400 to \$1400, have to be very strongly built, and kept in good repair. And good chicken food is not cheap. In 3 weeks, 6 chickens will go through 50 pounds of feed at \$19 a bag. Is that really cost effective, even in the long term?

In conclusion, I ask the Mayor and City Commission to retain and maintain in Chapter 10, Section 10-15 the current prohibition restricting chickens within city limits. The potential for negative effects, both long term and short term, on our city, as a whole, far exceed any benefits to individuals.

Very truly yours,



Robert Bachelor



Okaloosa County Tourist Development Tax
Expenditure Plan: October 1, 2023 – September 30, 2024
Application Deadline: March 1, 2023

Municipality: Valparaiso

Project Name: Carmichael Buggy-NWFL Heritage Museum

Project Description:

The Carmichael Buggy is a horse drawn carriage which is shown in the historic pictures of Old Valparaiso downtown. The Museum has a unique opportunity to repair the buggy for display. The Museum will raise funds to pay a portion of the cost. Request the TDC provide a portion.

Buggy repair: wood repair/replacement, wheel repair, paint removal/new, seat conditioning/restore, materials, rust correction
\$1,000 Musuem funds, \$5,000 TDT funds

Explanation of Promotion of Tourism:

The NW Florida Heritage Museum is nestled in Old Downtown Valparaiso. The displays on site represent the development of the entire NW Florida Region. Bringing fresh material to the Museum will draw new interest to the museum.

The museum is ideally located for visitors to stop by before their accomodations are ready, and also provides a unique rainy day activity for tourists

Tourist Development Plan Element per Ordinance 2021-22, Sec. 20-72: Tourism Promotion

FY 2024 Funds Requested: \$5,000

Project Budget: Please attach a detailed project budget, including revenue sources and expenditures

Is this a multi-year project? No

Will this project be financed? No

Is direct vendor payment requested? No

Please attach any plans, drawings or other documentation

I attest this project complies with the provisions of section 125.0104 Florida Statutes and County Ordinance 2021-22, and am aware this request will be reviewed for final approval by the TDC and BOCC and is subject to available budget funds and ultimately actual TDT collections.

City Manager Signature

Date

Please email completed form + project budget to: kmcdonald@myokaloosa.com no later than 5pm on March 1, 2023.

Please find attached the proposed Task Order (based off of Okaloosa County's existing contract) for the sewer rehab work in Plat 1 that is already included in the current budget. Note that the TO includes the maps of the lines included in Plat 1 (including manhole numbers from your GIS) and that the contract includes the appropriate language to use ARPA funding for the work.

This is already budgeted. They plan to complete the work before the end of the FY (9-30-2023). Let us know if we need to change the period of service to extend through 12-31-2023. Regardless, they plan to be finished by summer if this is approved and submitted back to them in a timely fashion.

Let me know if you need anything else or have any questions.

Beth Brant, P.E.

Poly, Inc.

850.609.1100

CITY OF VALPARAISO TASK ORDER APPROVAL FORM

CONTRACT #: C19-2805-WS (Cooperative Pricing Agreement on Okaloosa County Contract)

TASK ORDER #: VALPARAISO-2023-01

TASK ORDER AMOUNT: **NTE \$1,250,000.00**

OFFERED BY CONTRACTOR:

Gulf Coast Underground, LLC

FIRM'S NAME

Spencer Tuell, P.E.

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

President

TITLE

DATE

APPROVED BY THE CITY OF VALPARAISO:

PUBLIC WORKS DIRECTOR

SIGNATURE

DATE

TASK ORDER # VALPARAISO-2023-01

THIS TASK ORDER IS ISSUED BY THE CITY OF VALPARAISO, FLORIDA AS A COOPERATIVE PRICING AGREEMENT BASED ON OKALOOSA COUNTY'S CONTRACT/AGREEMENT FOR CONSTRUCTION SERVICES DATED MAY 7, 2019, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND GULF COAST UNDERGROUND, LLC. AS WELL AS THE ARPA AGREEMENT NO. SLT0786 BETWEEN OKALOOSA COUNTY AND THE U.S. TREASURY, WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Scope of Task Order (#VALPARAISO-2023-01) Services for Gravity Sewer Rehab Maintenance Contract

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONTRACTOR (Gulf Coast Underground) to proceed with construction services for assisting the City of Valparaiso Sewer Department (CITY) to rehabilitate gravity sewer infrastructure. The activities that are included are described in "Article B. Scope of Services."

Article B. Scope of Services:

The professional construction services that CONTRACTOR agrees to furnish for the rehabilitation of gravity sewer infrastructure in Plat 1 of the City of Valparaiso as depicted on the attached maps and tables. Services to include cleaning, video inspections, CIPP lining and other related services covered in the referenced agreement.

Article C. Compensation Provisions:

As compensation for providing the services described within this Task Order, CITY shall pay CONTRACTOR in accordance with the Contract Renewal (dated May 7, 2022) and the May 7, 2019 Agreement, based on the CONTRACTOR's Bid Item Schedule (Items 1-155), as adjusted in the Contract Renewal for the actual items performed/installed on the Project. The budget ceiling for this Task Order is **\$1,250,000.00**

The CITY shall pay the CONTRACTOR in installments calculated based upon the items of work completed as agreed upon by the CITY and CONTRACTOR and submitted on the CONTRACTOR'S Invoice/Pay Estimate Report.

Article D. Period of Service:

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed
Termination of Task Order

Upon execution of Task Order
September 30, 2023*

**All work must be completed, inspected and approved with final invoice dated no later than September 30, 2023.*

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONTRACTOR
Name: Nathan Kelley	Name: Spencer Tuell, P.E. President
Address: 600 Valastics Ave, Valparaiso, FL 32580	Address: 5655 Middle Road Theodore, AL 36582
Telephone: (850) 729-5407	Telephone: (251) 725-0200

***** End *****

City of Valparaiso Gravity Sewer Rehab

Task Order 1-Plat 1 Area of Interest

Legend

- CITY OF VALP-TASK ORDER 1
- Forcemain
- Gravity Sewer
- Lift Station
- Manhole



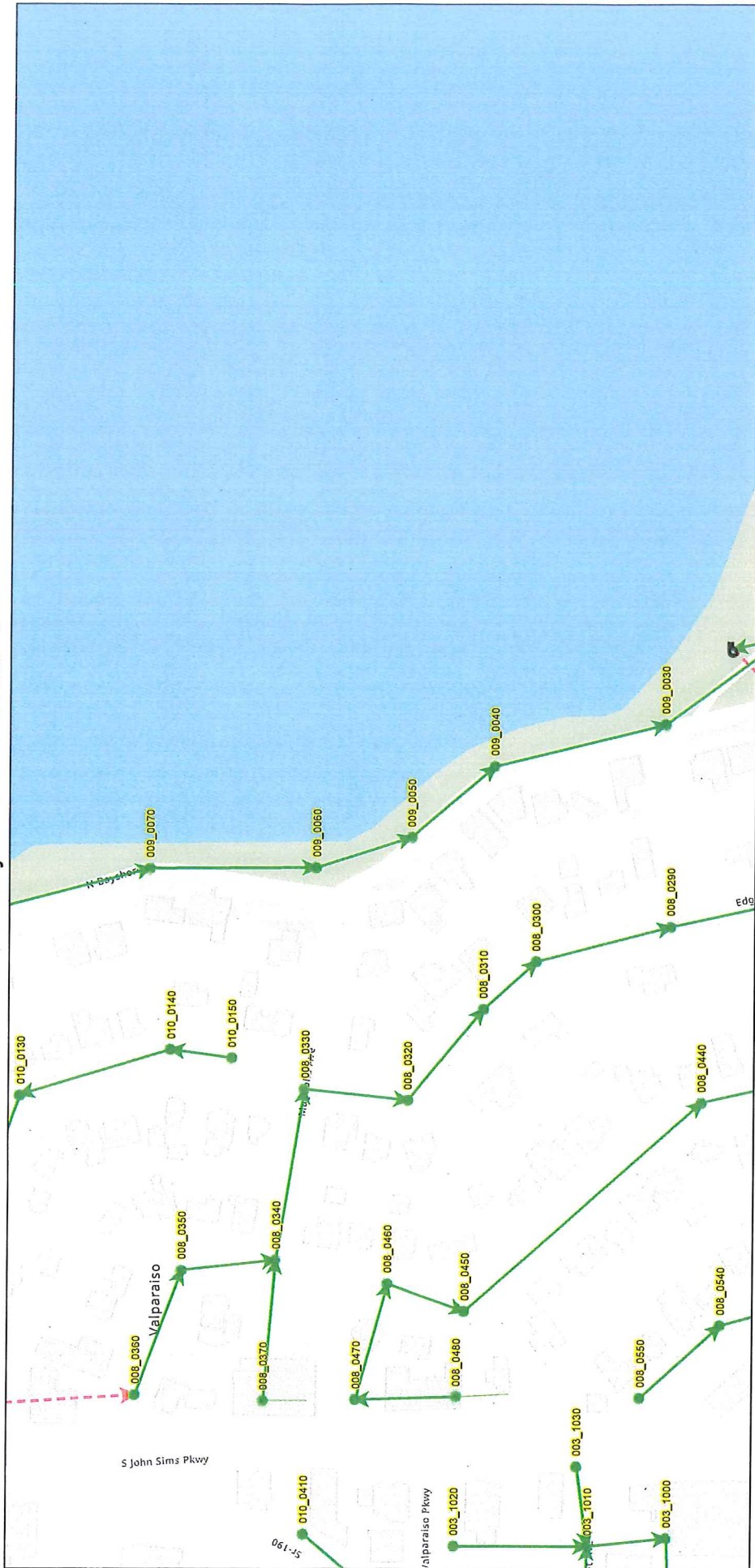
Wastewater Lift Station Wastewater Pipe Service

Wastewater Manhole Force World Hillshade

Gravity

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatasyelsen, Rijkswaterstaal, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps Contributors, FDEP, © OpenStreetMap, Microsoft,

Gravity Sewer Rehab 3



1/30/2023

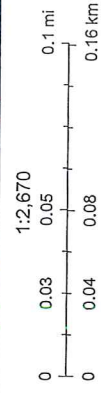
Wastewater Lift Station Wastewater Pipe Service
Wastewater Manhole Force Gravity
World Hillshade

1:2,497
0 0.02 0.04 0.07 0.09 mi
0 0.04 0.07 0.15 km

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodastyleisen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps Contributors, FDEP, © OpenStreetMap, Microsoft.

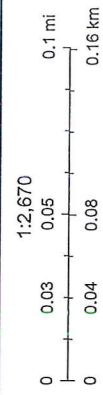
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Force	Direction	Effect
Wastewater Lift Station	Upward (Green Arrow)	Gravity
Wastewater Manhole	Downward (Red Arrow)	World Hillshade



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatasyelsen, Rijkswaterstaat, GSA, Geoland, FEWA, Intermap and the GIS user community, Esri Community Maps Contributors, FDEP, © OpenStreetMap, Microsoft.

Tammy Johnson

From: Nathan Kelley
Sent: Friday, March 31, 2023 11:30 AM
To: Tammy Johnson
Cc: Clark Browning
Subject: Fw: Disposal Contract Renewal
Attachments: Amendment to Extend City of Valparaiso 3.21.23.pdf

Tammy/Commissioner Browning,

Our current contract for waste hauling is set to expire on April 30th, 2023. I have reviewed the new terms and pricing and believe this is our best route moving forward.

Please review the attached document and let me know if you have any questions or concerns.

Thanks,
Nathan

From: Shultz, Roger <RShultz2@republicservices.com>
Sent: Tuesday, March 28, 2023 3:41 PM
To: Nathan Kelley <nkelley@VALP.ORG>
Subject: Disposal Contract Renewal

Nathan

Here is the renewal contract for disposal any questions give me a call

Roger

Roger Shultz

Manager Municipal Relationships

3720 Varner Drive
Mobile, AL 36693
e rshultz2@republicservices.com
o 251-382-4442
c 251-382-4442
w RepublicServices.com



Sustainability in Action

AMENDMENT TO SOLID WASTE TRANSFER AND DISPOSAL AGREEMENT

This Amendment to the Solid Waste Transfer and Disposal Agreement (this "Amendment") is made and entered into effective March __, 2023 (the "Amendment Effective Date") by and between Allied Services, LLC, a Delaware Limited Liability Company ("Contractor"), and the City of Valparaiso, Florida, a Florida municipal corporation ("City") (collectively, the "Parties").

RECITALS

- A. Contractor and City entered into a Solid Waste Transfer and Disposal Agreement dated April 29, 2003 (the "Agreement").
- B. The Agreement was subsequently amended by City and Contractor, effective May 16, 2013, to amend the Agreement to extend the term and make certain changes to the Agreement.
- C. City and Contractor now desire to extend the term of the Agreement, as more fully set forth below.

AGREEMENT

Now therefore, for good and valuable consideration the receipt and sufficiency of which the parties acknowledge, including but not limited to the mutual and dependent promises contained herein, the parties agree as follows:

- 1. Term. The Agreement as amended is hereby renewed for a period of five (5) additional years beginning May 1, 2023.
- 2. Pricing. The pricing set forth in Exhibit A of the Agreement as amended is hereby modified to include the attached Exhibit A, attached hereto and incorporated by reference.
- 3. Capitalized Terms. The parties agree that capitalized terms not otherwise defined in this Amendment shall have the meaning set forth in the Agreement.
- 4. Continuing Effect. Except as specifically amended by this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect. In the event of a conflict in meaning between the Agreement and this Amendment, this Amendment shall prevail.
- 5. Counterparts. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which combined shall constitute one and the same instrument. Facsimile and/or electronic copies of the parties' signatures shall be valid and treated the same as original signatures.

Signature page to follow

IN WITNESS WHEREOF, the parties have entered into this Amendment to be effective as of the Amendment Effective Date.

Allied Services, LLC

City of Valparaiso, Florida

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT A

PRICING

MSW

<u>Year</u>	<u>Rates</u>
2023-2024	\$ 67.50
2024-2025	\$70.54
2025-2026	\$73.71
2026-2027	\$77.03
2027-2028	\$80.50

YARD WASTE

<u>Year</u>	<u>Rates</u>
2023-2024	\$60.50
2024-2025	\$63.25
2025-2026	\$66.00
2026-2027	\$69.00
2027-2028	\$72.00

RESOLUTION NO. 07-04-10-23

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF VALPARAISO, FLORIDA AUTHORIZING THE WAIVER OF PERMIT FEES FOR THE PLACEMENT OF FOOD TRUCKS AT THE COMMUNITY CENTER ON DESIGNATED DATES AS PROVIDED BY THE CITY OF VALPARAISO COMMUNITY CENTER BOARD PURSUANT TO SECTION 62-36 (2) OF THE CITY OF VALPARAISO CODE OF ORDINANCES.

WHEREAS, The City Community Center Board on March 13, 2023, requested permission to have mobile food trucks on occasion at the City Community Center.

WHEREAS, the City of Valparaiso pursuant to Section 62-36(2) of the City Code Agency has the authority to provide special event exemptions to allow mobile food vendors to participate in any city or community sponsored special events.

WHEREAS, the City Commission is in agreement with the Community Center Board as to the benefit to the entire community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF VALPARAISO THAT:

The City Commission does hereby authorize the special exemption of permit fees to mobile food vendors serving events as sponsored by the City of Valparaiso Community Center.

PASSED AND ADOPTED THIS _____ DAY OF _____ 2023.

Hubert B. Smith
Mayor

ATTEST:

Tammy Johnson, CMC
City Clerk

VALPARAISO CABLE AUTHORITY

RESOLUTION NO. VCA 03-04-10-23

A RESOLUTION OF THE VALPARAISO CABLE AUTHORITY TO INCREASE INTERNET PROTOCOL TELEVISION (IPTV) RATES AND PROVIDE AN EFFECTIVE DATE.

WHEREAS, the setting of rates shall be done by resolution of the VCA, and

WHEREAS, the Valparaiso Broadband Communications System is designed to be self-supporting, and

WHEREAS, the cost to provide internet protocol television has increased.

NOW, THEREFORE, BE IT RESOLVED BY THE VALPARAISO CABLE AUTHORITY:

Section 1. Service rates to be charged for following services are amended as follows:

Service	Monthly Charge
INTERNET Protocol TELEVISION	
IPTV Basic*	\$25.00 \$32.00 + Cost of Internet
IPTV Core*	\$55.00 \$63.00 + Cost of Internet
IPTV Core +*	\$65.00 \$77.00 + Cost of Internet
IPTV Premium*	\$85.00 \$95.00 + Cost of Internet

* Will be charged a 10% administrative fee.

Section 2. Effective Date

This resolution is effective thirty days after adoption.

PASSED AND ADOPTED THIS 10TH DAY OF APRIL, 2023.

Catherine Hamilton
VCA Chair

PUBLIC WORKS MONTHLY ACTIVITIES REPORT

March 2023

CEMETERY

- Met with families--8
- Made funeral arrangements—4
- Oversaw funerals--3
- Performed inurnment of cremains—1
- Sold grave space—2
- Installed markers—2
- Oversaw sandblasting on markers--2
- Repaired 2 cracked sprinkler lines
- Assisted Streets pouring new sidewalk that was broken by contractor

SHOP TRADES WORKER

- City Hall—Secured toilet seat
- Commission Chambers—Repaired loose toilet
- Library/ Mitchell Bldg—Removed shelves from computer room for carpet & tile installation and re-assembled and moved back after installation & reinstalled toilets
- Sr Center
 - Replaced front kitchen lights
 - Replaced 4 Exit signs
 - Replaced flood light behind building
 - Replace 2 Emergency flood lights
 - Suctioned out AC line

PARKS

- Mowed, weedeated, pulled weeds, blew, removed debris all city parks/ building & city ROWs
- Florida Park
 - Painted bathrooms
- Lincoln Park
 - Repaired swing set
- Misc:
 - Assisted Streets with storm drain repair
 - Installed gate at entrance to L/S 13

STREETS

- **CEMENT/ SIDEWALK**
 - Virginia Ave (Cemetery)—removed sidewalk that truck ran over and broke and poured new sidewalk
 - N Bayshore & John Sims Pkwy—cut out curb and extended sidewalk
- **SIGN MAINTENANCE**
 - Installed new sign—1
 - Replaced sign post—1
 - Removed damaged sign—1
 - Straightened & leveled sign—1

- **TREE MAINTENANCE**
 - Cut low hanging vines, branches and limbs in 6 locations
 - Cut & cleared line of sight trees and bushes in 3 locations
 - 359 Okaloosa Ave—Cut tree that fell over fence
 - Andrew Alley—Cut & removed tree leaning over property & repaired fence
- **ROW MOWING**
 - Mowed ROWs in 31 locations, removed 60 lbs of debris
- **DOT MOWING**
 - Hwy 85—Mowed, removed 120 lbs of debris
 - John Sims Pkwy—Mowed ROWs & medians, weedeated, hedged, edged, blew
- **STREET MAINTENANCE**
 - Roads graded—7
 - A based 1 road
 - Filled 8 potholes in 2 locations
 - Ohio Ave—repaired sinking asphalt
 - Nordberg/ Washington-Added A-base & tamped after valve repair
- **STORMWATER**
 - Mowed ponds—2
 - Okaloosa Ave—replaced 20' of storm drain pipe & modified existing storm drain box
 - TJ Brooks Park—backfilled & tamped washout around dock
 - N Bayshore Dr-filed washout with A-base and tamped

Illicit Discharge

- John Sims Pkwy (Vulcan Materials)-removed 400 lbs of rock off road from falling out of trucks
- Madison Ave—removed 500 lbs of dirt from curbs
- Okaloosa Ave—removed 15 lbs of debris from woods
- Glendale Ave—removed 75 lbs of litter debris
- Changed dog waste stations 3 times, removed 45 lbs of waste
- **STREET SWEEPING**
 - Miles of residential streets swept: 143
 - Lbs of debris removed: 12,800
- **MISC/ SHOP**
 - V-38—Changed oil
 - V-34—Changed oil
 - V-35—Changed oil & brake pads
 - Pressure washed concrete in pit, painted cinder block walls
 - Cleaned shop and threw scrap metal in scrap pile
 - Built wood shelf for van seats
 - Installed tires on mower
 - Changed brake and oil & filters in 2 mowers
 - Delivered garbage truck to Empire Truck Sales for repairs
 - Taped up intake tube on street sweeper
 - Changed vacuum hose on sweeper and installed new fan plug
 - Changed blades on mower
 - Cleaned boat ramps
- **Assisted Depts**
 - Sanitation—assisted on garbage route 2 times
 - Water & Sewer—assisted with valve repair

SANITATION

- 182.21 Tons (368,620 lbs.) of Household Trash collected
- 55.81 Tons (111,620 lbs.) of Roadside Bulk collected
- Number of trips to the dump: 55
- 620 Yds. of yard waste has been taken to landfill
- Number of trips to Landfill: 31
- New Trash cans delivered: 1
- Trash cans replaced: 1

WATER/ SEWER

- **REGULATORY COMPLIANCE SAMPLING**
 - Monthly Bacteriological sampling
 - Static Water Levels
- Locates—40
- Turn meter on—17
- Turn meter off—18
- Manually read meters—65
- New meters installed—7
- Meters replaced—8
- Nodes replaced—6
- Check meter for issues—5
- Meter checks for leaks—6
- Water Leaks/ Breaks—2
- Replaced curbstops—2
- Exercised valves—161
- Valve repair—3
- Flushed hydrants to maintain water quality—12
- Commercial backflows tested—48
- Commercial backflows repaired or replaced & retested—3
- Re-verified water/ sewer service connections—1
- Well maintenance:
 - Well 4—Repaired CL2 leak
 - Well 5—Replaced booster pump
- Sewer calls—6
- Maintenance on Lift Stations--2

Support Staff

- **REGULATORY COMPLIANCE REPORTING**
 - Prepared & sent February's 2023 Monthly Operational Report (MORs) to FDEP & Poly, Inc
 - Prepared & sent 1st QTR Static Water Levels to NFWFMD & Poly Inc
 - Prepared & sent 1st QTR Disinfectant Residual Report to FDEP
 - Prepared & sent Water Conservation & Efficiency Report to NFWFMD & Poly Inc
- **RECORDS MAINTENANCE**
 - Prepared March MORs
 - Produced Static Water Level Report for March
 - Updated Water Distribution Log for March
 - Produced March's Purge Data Report
 - Prepared February's Public Works Activities Report

- **WORK ORDERS GENERATED/ PROCESSED**
 - In-house work orders generated—55
 - Work orders processed from City Hall --52
 - Locate requests from Sunshine 811—75
 - Meter Leak Alert customers contacted—50
 - Meters/ Mi.Nodes commissioned—12
- Received 272 phone calls.
 - Cemetery-1
 - Parks-6
 - Sanitation-52
 - Shop-3
 - Streets-14
 - Water/ Sewer-66
 - Misc/ Other Depts- 129