# **Computers and Equipment**

The Valparaiso Community Library offers public computers for patron use.The computers can be used for internet searches, emailing, gaming, social networking, and more. Please note, the Internet Use Policy is applicable to all library computers and the wireless network.



## **Guest Computer Use:**

Computers can by used by a guest. This is intended for use by temporary visitors who need short-term access to computer applications, e-mail and the internet but do not need a regular library card.

#### **Printing from computers:**

Black & white printing costs 25¢ per page, and color printing costs 50¢ per page. Unclaimed prints are discarded.

#### Wi-Fi Access:

The Valparaiso Community Library offers free Wi-Fi access during normal business hours. Please see library staff for assistance.

### Copy Machine:

Copier machine prints in black & white or color. B&W copies cost 25¢ each and 50¢ each for color. The copier is USB-enabled which allow users to print directly from USB devices.

#### **Fax Machine:**

A fax machine is available for incoming and outgoing faxes. Our fax number is (850) 729-1120. Outgoing faxes to local numbers (within Okaloosa County) has no charge up to 10 pages, 20¢ per additional page. For toll free numbers (800, 888, 877, 866, 855, 844, 833) there is no charge for up to 10 pages, 20¢ per additional page. To fax to long-distance numbers the cost is \$1.00 for 1 page, 2-10 pages cost \$2.00, all additional pages are 20¢ a page. We do not fax to international numbers. All incoming or receiving faxes are no charge up to 10 pages, 20¢ per additional page. A free confirmation receipt is available upon request. All faxes should be processed 20 minutes before closing time. Please see a library staff member for assistance.